

Build Your Team's Leadership and Performance Management Muscles



Your leaders set the tone for your organization's culture. Make sure it values people and delivers results.

"The methodology used by Sylvia Melena is very integrative and complete, always focusing on how to boost performance." – Victor Martinelli, CEO at MDS Escuela de Negocios LATAM (MDS Business School, Latin America)

Supportive Accountability Leadership™ Program

It's a flexible program based on the book that captured the hearts of leaders across industries—*Supportive Accountability: How to Inspire People and Improve Performance*. The program is geared towards new, emerging, and seasoned managers and supervisors and tailored to the audience.

About the Book

- ♦ Quickly hit Amazon's Hot New Releases
- ♦ Featured on Leadercast.com among the most notable leadership book releases of 2018
- ♦ Recognized as a 2018 Foreword INDIES Book of the Year Awards Finalist in business and economics

"This is practical, real-world advice that every manager and leader should have." – Tina M. Hallis, Ph.D., Scientist and Positivity Expert

"Love this book! The author does a great job of providing real-life situations and offering best practices for leaders who want to truly lead their company." – Paul Brodie, Best Selling Inspirational Author



SYLVIA MELENA is the Founder & CEO of Melena Consulting Group, a leadership and management consulting and training company. She is also the author of *Supportive Accountability: How to Inspire People and Improve Performance*. She has a Master's in Leadership and Organizational studies and nearly two decades of management experience. She has coached, developed, and trained hundreds of seasoned and emerging managers and supervisors.

Supportive Accountability Leadership™ Program

½-day workshops

Our ½-day workshops provide dynamic, hands-on facilitation that challenges participants to analyze, reflect, and take action. They include interactive handouts, job aids, and other tools to promote learning and ongoing application long after the program. A paperback copy of the **Supportive Accountability** book is provided during Supportive Accountability Jump Start™.

Supportive Accountability Jump Start™

Gets participants excited about kicking off the program with a strong introduction to the Supportive Accountability Leadership™ Model.

Performance Management Essentials

To build a solid foundation, this workshop covers the basic building blocks of effective performance management — expectations, monitoring, and feedback. It's simple, but not simplistic.

Leading Effective Performance Improvement Conversations

Leaders delve into collaborative communication to engage their employees and help them improve their quality, efficiency, and productivity.

Next Level Performance Management

Managers and supervisors gain the knowledge, skills, tools, and practice to take their performance management to the next level. Focusing on employee recognition, progressive discipline, and documentation, this workshop is cus-

2-day program

The 2-day program includes all four ½-day workshops above plus:

- ◆ Hardcover copy of **Supportive Accountability** (in lieu of paperback)
- ◆ Participant workbook
- ◆ DISC leadership assessment
- ◆ DISC leadership debriefing with your organization's designee

1½-hour sessions

You can also select from several of our engaging 1½-hour sessions.

custom workshops and sessions

Our specialty is customization. We can craft a program that's perfect for your organization.

Get in Touch!

Please visit our website for more information or to schedule a complimentary strategy call. You can share your vision and we can discuss your options.



SUPPORTIVE ACCOUNTABILITY LEADERSHIP™

sample 1½-hour sessions

- ◆ The Four Leadership Styles that Make or Break the Workplace
- ◆ Introduction to the Supportive Accountability Leadership™ Model
- ◆ Building Trust with Your Direct Reports
- ◆ Adapting Your Communication Style to Meet the Needs of Each Employee
- ◆ The Principles of Effective Performance Measurement
- ◆ Best Practices in Performance Feedback
- ◆ Employee Recognition the Right Way
- ◆ Boosting Performance through Progressive Discipline
- ◆ Bridging the Gap When Communication Styles Clash
- ◆ Principles, Tools, and Tips for Effective Performance Documentation